

Role Description: CLFS Boarding Governor

The Board of Governors of the City of London Freeman's School has appointed one of their number to have particular responsibilities with regard to the boarding facilities – the Boarding Governor (BG).

The BG will be a member of the Academic sub-Committee.

The role of the BG covers FOUR key areas:

- Strategic direction (noting the current and future developments of the boarding provision and the subsidiary issues such as international diversification, pre-16 boarding and potential to expand);
- Holding to account (ensuring that each member of the management team is clear in their role and has appropriate support);
- Finances (looking at the boarding provision as a business unit within the school looking back and forward at the justification of capital and operational expenditure and, separately, at income generation from the use of the boarding facility in the vacations in support of other projects) and
- Communication and Reporting to the Board (providing written and oral reports to the Academic sub-Committee and to the Board as appropriate).

A number of wider issues will contribute to these areas and vary from time to time:

- Safeguarding and promoting the welfare of children are the responsibility of all Governors. The BG does not supersede the responsibilities of the Safeguarding Governor in boarding matters. However, it is noted that there are discrete safeguarding and welfare issues in supporting the boarding community and these will always feature;
- Maintaining an up to date boarding policy document;
- Focus on how to build the boarding operation and processes to shine in their own right and in the context of the inspection framework and
- The BG will review the single Central Register files relating to boarding staff.

The BG will visit the Boarding House at least once a term and will meet with the Head of Boarding and the Headmaster and/or his Deputy twice-termly. The Head of Boarding will keep the Boarding apprised of House news as appropriate through, for example, circulation of the House newsletter.

Andrew McMillan
Boarding Governor

Jemima Edney
Head of Boarding

Roland Martin
Headmaster

For review and approval by the Academic sub-Committee (June 2017) and ratified by the Board (September, 2017).

22 March 2017